

# NLCSA ACADEMIC COUNCIL EXPENSE CLAIM FORM



**NLCSA**  
NORTHERN LAKES COLLEGE  
STUDENTS' ASSOCIATION

<b>Name</b>		<b>CAMPUS</b>	
<b>Email</b>		<b>LEADERSHIP TITLE</b>	
<b>ADDRESS CITY/TOWN POSTAL CODE</b>		<b>MEETING LOCATION</b>	

## IMPORTANT!!!

CLAIMS MUST BE RECEIVED TO [SA@NORTHERNLAKESCOLLEGE.CA](mailto:SA@NORTHERNLAKESCOLLEGE.CA) 3 BUSINESS DAYS BEFORE MEETING  
 INCOMPLETE CLAIMS-UNCLEAR PRINTING WILL NOT BE PROCESSED  
 PLEASE HAVE CORRECT ADDRESS CHEQUES ARE MAILED  
 YOU HAVE TO RSVP TO NOREEN TOMKINS- NOREEN SENDS ALL AC INFO TO THE GROUP  
 HONORARIUMS \$75 ACADEMIC COUNCIL  
 MEETING TIME 1:00 PM TO 3:00 PM  
 NO ELECTRONIC PAYMENTS  
 NO EXPENSES WILL BE PAID FOR LATE ATTENDEES

## EXPENSES

HONORARIUM	DATE	MEETING INFORMATION	AMOUNT
Academic Council		COLLABORATE	75.00
<b>TOTAL CLAIM</b>			<b>75.00</b>

IN THE EVENT OF AN EMERGENCY OR INABILITY TO ATTEND CONTACT:  
**TREE GENOWISH 780-843-5667**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

