



# NLCSA EXPENSE CLAIM FORM

<b>Name</b>		<b>CAMPUS</b>	
<b>Email</b>		<b>LEADERSHIP TITLE</b>	
<b>ADDRESS CITY/TOWN POSTAL CODE</b>		<b>MEETING LOCATION</b>	

## IMPORTANT!!!

**CLAIMS MUST BE RECEIVED TO [SA@NORTHERNLAKESCOLLEGE.CA](mailto:SA@NORTHERNLAKESCOLLEGE.CA) 3 BUSINESS DAYS BEFORE MEETING  
INCOMPLETE CLAIMS WILL NOT BE PROCESSED**

**HONORARIUMS \$ 100- NLCSA , \$50 SPECIAL MEETINGS**

**NO ELECTRONIC PAYMENTS**

**NO EXPENSES WILL BE PAID FOR LATE ATTENDEES (AFTER 9:30 AM YOU ARE CONSIDERED LATE)**

## EXPENSES

HONORARIUM	DATE	MEETING INFORMATION	AMOUNT
NLCSA			100.00

IN THE EVENT OF AN EMERGENCY CONTACT:  
**TREE GENOWISH 780-843-5667**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

